

If a student leaves the district for any reason, he/she will be subject to re-admission on the same basis as all other new applicants.

Having started children of "eligible employees" in the Lincoln School system, the School Committee will try to keep these children in the system as long as they qualify for this opportunity (as noted under "Eligibility Requirements"), but budget considerations in any given year may require that children of "eligible employees" who are currently in the Lincoln School system will not be able to continue. The Superintendent, in admitting children of "eligible employees" shall note that enrollment will need to be reconfirmed on an annual basis.

#### Enrollment Procedure

- A. Non-resident employees desiring to enroll a child(ren) in the Lincoln Schools will submit a written request to the Superintendent of Schools. Requests for admission should be made by April 1 of the school year preceding the September in which enrollment is desired. The Superintendent may waive this date under extenuating circumstances.
- B. The School Committee will communicate its decision regarding enrollment (for new and current children of eligible employees) by June 30, except under extenuating circumstances.
- C. The non-resident employee will be responsible for the transportation of his/her child(ren) to and from School.
- D. The School Committee will let eligible employees know of whether the School will have space for their children in the Lincoln Public Schools by June 15 of each year at the latest for the following academic year.

*Adopted by the Lincoln School Committee on June 17, 1998*

*Revised September 28, 1998*

*Revised March 30, 2003*